CAPABILITY STATEMENT, GOVERNMENT AND PUBLIC SECTOR

iB Consulting USA

Organizational assessment and gap analysis, governance and policy review, strategic planning and performance improvement, and CDBG grant administration for state and local public bodies. Independent evidence at a fixed fee on a fixed timeline.

UEI HK53V4DXAXL9 | CAGE 8HFJ5 | NAICS 541611, 541612, 541618, 541690, 611430 | SIZE Small business, SBA WOSB

Mel K Meier, DBA
PRINCIPAL

2007
Examining organizations under the Baldrige framework since

50+
Organizations examined under the framework

2023
Appointed Master Examiner, state performance excellence program

2017
Firm established, woman owned since founding

Core competencies

1 Organizational assessment and gap analysis

An organization, department, or division examined against the Baldrige Excellence Framework, showing the gap between current practice and stated goals. Findings, a roadmap with named owners, and a leadership briefing.

Division about 45 days.
Organization 60 to 90 days.

2 Governance and policy review

A Governance Health Check for a council, board, or commission, with a review of bylaws, policies, the meeting record, decision practice, and an anonymous member survey.

Three weeks for a board or commission review.

3 Strategic planning and performance improvement

Facilitated planning with a council or leadership team, with the action plans and measures that make the plan reportable, and a look at where a process or measure could be strengthened.

Single sessions or a monthly retainer.

4 CDBG grant administration

As a Nebraska DED CDBG Certified Administrator, support for Community Development Block Grant projects from application through administration, compliance, reporting, and closeout.

Custom engagements. The four areas above are the most common requests. Any other need can be scoped with the fixed fee and timeline set in writing before award. To learn more about other services, including culture assessments, applied research, executive sessions, and help putting findings into practice, visit ibconsultingusa.com.

What sets the work apart

- Examiner led. The principal has examined organizations under the Baldrige framework since 2007, was appointed Master Examiner in 2023, and conducts every engagement personally.
- Two sources of evidence on every finding, the documents and data, and the people doing the work. Where they differ, the difference is reported as an opportunity with an owner.
- Fixed fee and fixed timeline, set before award. The report belongs to the agency, and no product or follow on sale is tied to any recommendation.
- **Confidential by design.** A confidentiality agreement or NDA is signed before any document changes hands. Survey responses are aggregated, and client confidentiality is protected.

Common uses

- A CDBG application or funded project that needs a certified administrator.
- A council, board, or commission working through bylaws, policies, or a governance question.
- A strategic or comprehensive plan to build or update, with measures the council can report.
- Preparing for an audit or management review, or acting on its results.
- Leadership transitions, reorganizations, and any point where an independent baseline would help.

Registrations and certifications

SAM.gov	Active, UEI and CAGE shown above
SBA WOSB	Certified woman owned small business
State of Nebraska	Registered contractor, Vendor ID 2814313
Nebraska DED	CDBG Certified Administrator
Tennessee Go-DBE	Certified Woman Business Enterprise
Insurance	Certificates available on request

Procurement paths

- Purchase order under the micro-purchase and simplified acquisition thresholds.
- WOSB set-aside and sole-source eligible under 13 CFR 127 for eligible NAICS codes.
- Direct purchase order or services agreement may be available for state, county, and municipal entities. Nebraska state services under $50,000 may not require formal competitive bidding.
- Fixed fee set at award, invoiced on delivery or by milestone. No hourly billing. Prime or subcontractor.
- **Discount options.** Prompt payment discount terms on every quote, as in federal contracts, plus a discount for payment in full at award.

Request a 15 minute scoping call

Bring the question you have, even if it is not listed above.

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